NOTICE OF REQUEST FOR QUALIFICATIONS
For Legal Services
26-RFQ-03

PUBLIC NOTICE IS HEREBY GIVEN that the City of Crystal River ("City") invites Statements of Qualifications (SOQs) for the RFQ and will receive submittals until **11:00 A.M. on NOVEMBER 30th, 2026.**

Synopsis: The City of Crystal River, Florida (City), in conformance with the policies and procedures of the City of Crystal River is soliciting Statements of Qualifications (SOQs) from qualified Professional Attorney of Law firm(s), for the position of City of Crystal River Attorney.

Submittal Requirements: SOQs must be prepared in conformance with the "Format and Content of Statement of Qualifications Submittals" section of the RFQ. One (1) signed original, four (4) photocopies, and one (1) electronic copy on a USB FLASH DRIVE as an Adobe PDF file, version 5 or later shall be submitted in one sealed package, clearly marked on the outside **"Sealed SOQ for Legal Services, 26-RFQ-03"** and addressed to:

CITY OF CRYSTAL RIVER
MIA FINK, CITY CLERK
730 N. SUNCOAST BLVD.
CRYSTAL RIVER, FL 34428

Submittals will be publicly opened at City Hall in the presence of City officials at the above address at the stated time and date. Respondents are invited to be present.

All documents may be examined at City Hall at no charge, downloaded for free on the City website (www.crystalriverfl.org), or picked up at City Hall for no charge. Respondents who utilize the City website for the documents are advised to check the website regularly for updates and addenda. RFQ packages may be picked up at City Hall, at the address above, between the hours of 8:30 am and 4:30 pm Monday through Friday. The contact person is Mia Fink, 352-795-4216, extension 303 or mfink@crystalriverfl.org.

The City reserves the right to reject any or all submittals, to waive any irregularity, and to take all submittals under advisement for a period of sixty (60) days.

CITY OF CRYSTAL RIVER
Mia Fink
/s Mia Fink, City Clerk
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